

# STATEMENT OF NON-USE

## FOR THE PURPOSE OF CANCELING LIABILITY INSURANCE

This statement must be completed in its entirety and signed by the registered owner.

This is to declare that I, \_\_\_\_\_, \_\_\_\_\_ ,  
(Registered Owner's Full Name) (Driver's License Number)

\_\_\_\_\_, \_\_\_\_\_ ,  
(Address) (City, State, Zip Code)

registered owner of a \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_ ,  
(Year) (Make) (VIN)

will not operate or allow this vehicle to be operated on any roads or highways until

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_. The \*beginning date will be the date this  
(Ending Date – Month, Day, Year)

statement is submitted to the Office of Motor Vehicles.

By my signature, I acknowledge, that:

- 1) The above statement of non-use is true and correct.
- 2) It is my responsibility to submit another statement to the Office of Motor Vehicles if the ending date will be extended.
- 3) It is my responsibility to obtain liability insurance on this vehicle prior to operating it on the roads or highways.
- 4) When this vehicle is once again operating on the roads or highways this statement will become void.

\_\_\_\_\_  
(Registered Owner's Signature)

\_\_\_\_\_  
(Date)

### NOTE TO VEHICLE OWNER:

The \* "beginning date" will be:

- the date received in office, if hand delivered;
- the postmark date on the envelope, if mailed.

For the purposes of canceling the liability insurance on this vehicle this statement must be submitted to the Office of Motor Vehicles on or prior to the cancellation date of the liability insurance policy. If not, this statement can not be used as compliance for purpose of canceling liability insurance.

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**LOUISIANA DEPARTMENT OF PUBLIC SAFETY  
OFFICE OF MOTOR VEHICLES**

**Section:** IV Motor Vehicle Registration Requirements      **Effective:** 03/31/1988  
**Number:** 89.00      **Revised:** 08/01/2014

**NON-USE STATEMENTS FILED RELATIVE TO NO  
LIABILITY SECURITY COVERAGE ON A VEHICLE**

**POLICY:**

**To view Louisiana Statutes:** <http://www.legis.state.la.us/>

**AUTHORITY**

R.S. 32:861 et al.

**DEFINITION**

An owner/lessee may file a written statement of non-use on or prior to the date of cancellation and the effective date of the non-use statement must be on or prior to the date of cancellation. The vehicle must be titled/registered in the name of the individual filing the non-use statement.

An owner/lessee may voluntarily surrender his plate and registration within 10 days of the date of notice.

**ELIGIBILITY**

- This policy applies only to individuals filing a non-use statement on or prior to the cancellation of insurance.
- It does not apply to individuals who have received correspondence or a notice from the Department resulting from a violation of the compulsory insurance law.

**REQUIREMENTS**

- Individuals may elect to file a written statement of non-use for a specified time frame which will allow them to retain the license plate for the vehicle even though the insurance is cancelled.
- The written statement must contain a description of the vehicle and the time frame of non-use including the beginning and ending dates.
- In order to be in compliance with the Compulsory Insurance Law, the statement must be submitted ON OR PRIOR to the cancellation of insurance.
- The beginning date cannot be prior to the date acquired.



[STATEMENT OF NONUSE R0911.pdf](#)

**RELATED POLICIES**

Section III 1.00 [Cancellation of Insurance](#)

Section IV 88.00 [Voluntary Surrender of License Plate](#)

105.01 [Required Proof of Liability Insurance Prior to Registration of Vehicles](#)

**PROCEDURE:**

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If correspondence or a notice resulting from a violation of the compulsory insurance law was received by an individual, advise him to comply with requirements as outlined in the notice or to call Headquarters Services at (225) 925-6146.

When a statement of non-use is received, the MVCA must check the master record. If an NI, CP, VT or TR flag appears on the record, the non-use cannot be set on the master record. If an insurance cancellation flag appears on the record, the customer must be referred to a Reinstatement office for assistance as the non-use statement cannot be used as acceptable compliance.

A TT30 must be processed to enter "NU" in the flag field and the beginning and ending dates in the "Date 1" and "Date 2" fields. The non-use statement must be sent to the Records Unit, Headquarters.

**REMOVING THE NU FLAG**

Once the owner furnishes proof of current insurance (i.e., insurance I.D. card, policy, letter from insurance company or agent), the "NU" flag and dates can be lifted by processing a TT30. The proof must contain the insurance company's name, policy number, policy period dates, and full description of vehicle.

The "NU" flag and dates will automatically be lifted from the vehicle record when new insurance information is reported to the department by an insurance company.

Renewal notices are not mailed when an "NU" flag is set on a master record.

Transaction 34 can be processed to remove a transferable plate from the vehicle record. The "NU" flag and dates will remain on the vehicle master record. The owner must provide proof of insurance or submit a non-use statement for the vehicle to which the plate will be transferred.